



JOB OPPORTUNITY

WESLEY COMMONS

JOB BID 601

The Human Resources Department of Wesley Commons is now accepting Job Bids for the following position:

**MDS Coordinator
Health Care Center
8:30 a.m. – 5:00 p.m.**

Position Summary: To utilize professional nursing knowledge and skills in coordinating all disciplines in the resident assessment and care planning process to ensure that Wesley Commons receives the proper Medicare reimbursement and adheres to all governmental and federal standards. Responsible for wound management including weekly measuring, monitoring, tracking, interventions, and treatment.

Special Requirements: Must be able to handle bodily fluids; will be exposed to virus, disease and infection from patients and specimens in working environment; must have adequate speech and hearing in order to communicate with the residents; must be able to handle the different emotions associated with resident and their families; must be able to occasionally lift up to 50lbs; must be able to relate information concerning a residents condition; must be able to walk or stand for extended periods of time; must be able to deal with confidential information of residents such as diagnosis and medical histories.

Must have effective leadership, communication and organizational skills, and be knowledgeable of federal and state regulations for long-term care. Responsible for all aspects of measuring, monitoring, and tracking of wounds at the HCC weekly and as needed. Responsible for all interventions and updating the care plan. Provide a report weekly to required members of the health care team.

Qualifications: Registered Nurse Degree from accredited school of nursing licensed by the state of SC. Must have one to two years experience in long-term care. Must be familiar with PPS (Prospective Payment System) and CMS and DHEC requirements. Must also have computer skills and knowledge