



WESLEY COMMONS

JOB OPPORTUNITY

JOB BID 599

The Human Resources Department of Wesley Commons is now accepting Job Bids for the following position:

**CNA (Full-Time)
Health Care Center
3:00 p.m. – 11:00 p.m.**

POSITION PURPOSE: To assist in meeting the health care and personal needs of residents of the Health Care Center (HCC) at Wesley Commons by providing basic direct patient care.

GENERAL DESCRIPTION: The Certified Nursing Assistant (CNA) contributes to the basic care activities and related non-professional services necessary in caring for the personal needs and comfort of the residents in the role of caregiver, resident advocate, and communicator. The CNA is responsible for assisting residents with activities of Daily living and performing nursing tasks delegated to them by licensed nursing staff.

QUALIFICATIONS: High School diploma or equivalent; Certified Nursing Assistant Certificate approved by DHEC; Maintains Red Cross CPR and First Aid Certification; Must keep resident information confidential including diagnosis and medical history; Must be able to properly handle body fluids; Demonstrates verbal, non-verbal, and written and skills necessary for effective communication; Demonstrates computer skills necessary to complete *Upstairs Solutions* training modules; Able to handle various emotions associated with residents and their families; Evidence of professional manner and conduct; Optimal physical and emotional health; Adequate speech and hearing to communicate effectively with residents, families and staff; Near and far visual acuity, sense of smell; Able to frequently lift up 50 pounds and on occasion handle 75 pounds or more; Able to walk and stand for extended periods of time; Able to bend and squat. Demonstrates ability to establish and maintain positive and productive working relationships with staff, co-workers, residents, families and volunteers.